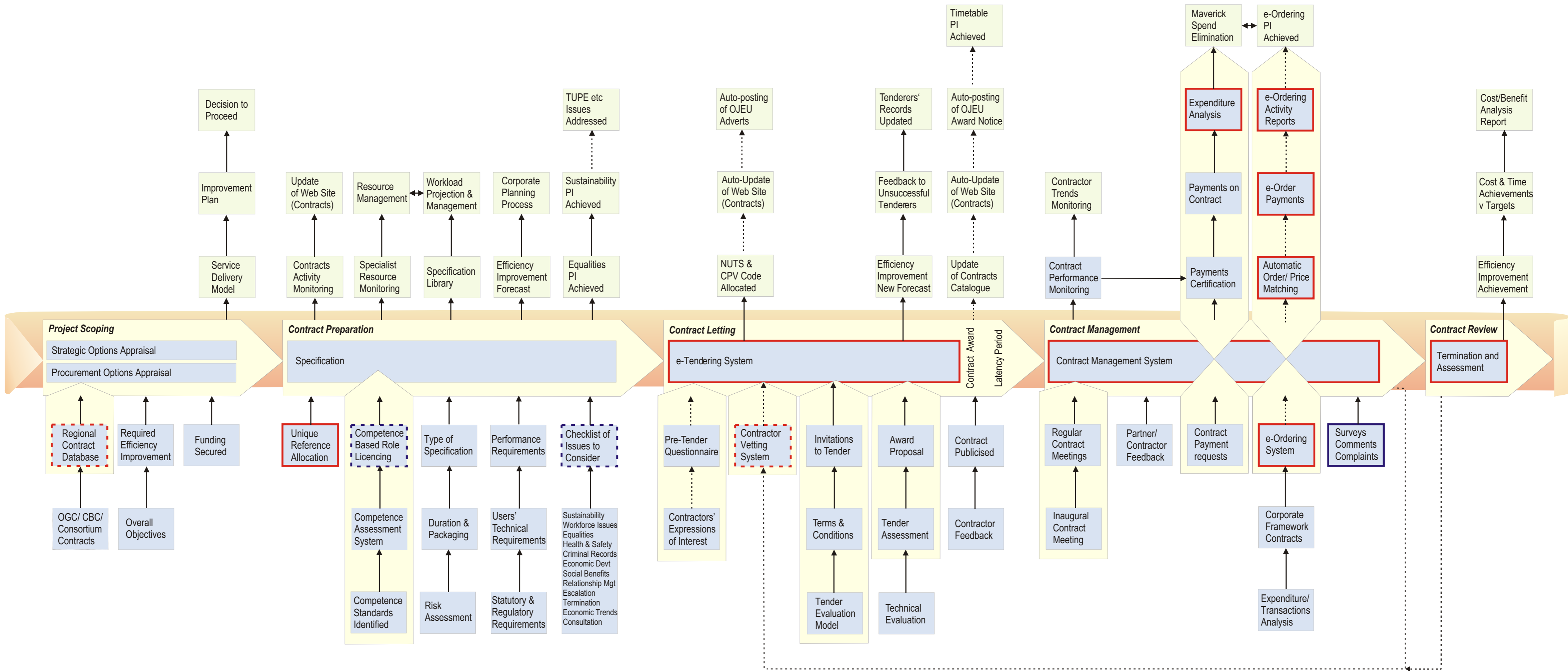


# Contract Cycle



Required Skills and Knowledge					
Options Appraisal	Specification Development	EU Regulations	Contract Management	Survey Design & Analysis	Contract Review
Project Management	Risk Management	Negotiating Skills	Partnership Management	Meetings Management	
Cost/Benefit Analysis	Health & Safety	Contract Modelling	Relationship Management	Assertiveness	
Discounted Cashflow	Sustainability	PTQ/PQQ Operation	Change Management	Time Management	
Qualitative and Quantitative Analysis	Economic Development Issues	Terms & Conditions	Performance Management	Communication Skills	
	Equalities	Tender Analysis	Criminal Records		
	Ethics	Freedom of Information	Contractor Feedback		
	Whole Life Costing	Bonds, Parent Company Guarantees			
	Procurement Agencies/ Consortia	Public Liability Insurances			

Key
Systems
Additional Benefits
Guidance document published
Guidance document needed
Training module available
Electronic System - in place
Electronic system - needed
Intranet system - in place
Intranet system - needed

Contract Cycle Draft 10 - 29.03.06  
Bristol City Council John Charters